

## [BULK WATER REQUESTS USER MANUAL](#)

In this user manual, we provide you the procedure and guidelines to be followed for bulk water requests.

### 1st step:

Consumer should place the request from Bulk Water Request form.

This form is available in services tab at top or requests tab at bottom of our website [www.missionbhagiratha.telangana.gov.in](http://www.missionbhagiratha.telangana.gov.in).

In Request form we need to fill all the mandatory fields like

- 1) Firm Name
- 2) Firm Type
- 3) Required Qty of water in KLD
- 4) Landmark
- 5) Purpose of request
- 6) Contact person, email id and mobile number
- 7) Relevant documents like letter

Here you can check the details of connections charges applicable for request by downloading the guidelines attached in the form.

Bulk Water Supply Request Form			
Select District MAHABUBNAGAR (Mbnr,Wanaparthy,Nagarkurnool,Gadwal)	Select Constituency * ACHAMPET	Select Mandal * ACHAMPET	
Select Panchayat * ACHAMPET	Select Segment * Srisaillam-Gudipally		
Institution/Firm Details			
Name of the Institution/Firm * Divyashakthi paper mill	Institution/Firm type * Private	Unit type * Industries	
Required Quantity of Water * 200	LandMark near temple		
Purpose of Request paper manufacturing			
Authorized Contact: *	Name * ramesh	Email ID * ramesh123@gmail.com	Mobile Number * 9988776655
Uploads: *	FILE Industries est from near by pipeline.xlsx		
<a href="#">Click here to download guidelines for connection charges</a>			
<input type="button" value="SUBMIT"/>			

## 2nd Step:

SE should submit feasibility analysis of the request and escalate to concerned CE.

This can be done from Bulk Water Supply Request Approval form under Bulk Water Request menu.

## Procedure:

- 1) Select the district to get the requests submitted
- 2) Details submitted by firm are displayed and proceed to feasibility analysis
- 3) In this analysis, provide feasibility, recommended quantity of water (KLD), segment, category, size of pipe which in turn displays you the temporary charges that are applicable.
- 4) Verify the charges and correct the amount in case of any discrepancies.
- 5) Finally by providing the remarks escalate the request to concerned CE.
- 6) Finally CE can approve or reject the request escalated

Bulk Water Supply Request Approval			
Select District *			
Rangareddy			
Requests based on above selection (Click on Row to know the request details)			
Name of Institution/Firm	Quantity of Water Requested(KLD)	Purpose of Request	Status
ANAND POULTRY FARM	25000	We need water for the chicks in the Poultry farm daily. There is no ground water in this area. Request you to please provide water for the poultry farm.	Submitted
BHARAT ELECTRONICS LIMITED	15	BHARAT ELECTRONICS LIMITED UNIT ADJUTMENT	Submitted
ITA MOINABAD TRAINING ACADEMY	200	FOR ADMINISTRATION AND TRAINING PURPOSES	Submitted
Applicant Details based on above selection			
Request Details based on above selection			
District Rangareddy	Constituency Chevella	Ward CHEVELLA	Parishayat ANTHARAM
Requested Segment: Sibilam segment			
Name of the Institution/Firm ANAND POULTRY FARM	Institution/Firm type Private	Institution/Firm Unit type Poultry	
Location Antharam village	Required quantity of water 25000		
Purpose of Request: We need water for the chicks in the Poultry farm daily. There is no ground water in this area. Request you to please provide water for the poultry farm.			
Contact Name ANANDKUMAR	Email id anandkumar.boda@gmail.com	Contact Number 9999620864	

Contact Name: ANANDKUMAR      Email of: anandkumar.boda@gmail.com      Contact Number: 9989620504

**Feasibility Analysis**

Feasibility **Yes**

Recommendation **Recommended**      Quantity of water Recommended(KLD) **120**      Select Segment **HMVSSD-MedChal segment**

Category **Category 1**      Type **Domestic Individual**      Size **3/4 inch**

**Connection Charges**

S No	Type of Charge	Quantity of Water Recommended(KLD)	Rate(per KL)	Amount(Rs)
1	Connection Charges	120	-	10000
2	Deposit Charges	120	-	100
3	A/R water meter charges installation and servicing charges	120	-	200
4	Connection charges from Distribution line	120	-	300
<b>Total Connection Charges</b>				<b>10600</b>

**Consumption/Tariff Charges**

Institution/Firm type: \_\_\_\_\_      Institution/Firm Unit type: \_\_\_\_\_

S No	Category	Quantity of Water Recommended(KLD)	Rate(per KL)	Amount(Rs)
1	Commercial	120	50	6000
<b>Total Consumption Charges</b>				<b>6000</b>

**Service line Charges**

Cost of laying of pipe (Rs.) **500**

**Total Charges** **16500**

Remarks

REJECT
APPROVE

**3rd step:**

Firm should complete the process by making payment. This can be done through the Bulk Water Request Report form available under services or public reports tab in website.

In this form provide the request number that was sent to the firm when request was made to get the details.

Payment link was provided along with the details of the firm and charges to be paid which will be enabled only after the request approval.

### Request Tracking:

In this process, you can track every stage of request from the emails sent to the firm and through the report available.

- 1) When request was raised, will provide the request number.
- 2) When escalated, will provide the concerned SE details.
- 3) When approved, will provide confirmation mail that it was approved.

Bulk Water Requests Report										
Req No * REQ-2017-08-21-005										
Name of Institution/Firm	Type Institution/Firm	Category	Qty of water(KLD)	Contact Number	Requested Date	Current Status	Actioned Date	Connection charges	Payment Details	Payment Link
test	Government	Category 3(>25 KLD)-Others >25KLD req	120	1234567890	2017-08-21	Escalated	2017-08-21	2881000	-	-

# Bulkwater request flow chart:

